Digilock®
by : SECURITY PEOPLE INC

# Operating & Programming Guide

## Digilock Shared Usage Locks
## KTE Lock

## Digilock Accessory Guide

Manager Bypass Key (Solid Black)

- Provides management access to locks.
- Provides external power in case of battery failure.
- Each lock accepts (1) Pre-Registered manager bypass keys.

ADA User Key (Solid Blue)

- ADA compliant user key.
- Allows user to lock and unlock any available lock.

## To operate with a user code:

To lock:

1) Find an available lock.
2) press: [C] ☐ ☐ ☐ ☐ [🔑]
   (any four-digit code)

To unlock:

1) At same lock.
2) press: [C] ☐ ☐ ☐ ☐ [🔑]
   (same code used to lock)

## To operate with an ADA user key:

To lock:

1) Find an available lock.
2) touch the ADA user key (blue) to key slot.

To unlock:

1) At same lock.
2) Touch the ADA user key (blue) to key slot.

## To operate with the manager bypass keys:

To lock or unlock:

1) touch the registered manager bypass key (black) to key slot .

## For lost or stolen keys:

For a lost manager bypass key:

Contact your Digilock Product Representative to order a replacement manager key.

## Troubleshooting

1) No Audible feedback when [C] button is pressed:
   A) the batteries have failed- replace batteries located in the rear unit.
   B) poor connection on door- remove lock from door and reinstall.
   C) The lock is in "sleep state." Try again after one minute.
2) Lock does not unlock:
   A) listen for additional audible feedback for an indicator as to what is going on.
   B) Try operating with manager bypass key
   C) Contact your Digilock Product Representative or Digilock customer support.
3) Lock emits 2 sets of three beeps during operation:
   A) low battery indicator- replace batteries located in the rear unit.
4) lock emits 10 rapid beeps during operation:
   A) binding indicator- the lock is binding with the strike plate. Press firmly on the door while operating. If binding is a frequent occurrence, the strike plate and/or door hinges need to be aligned with the lock.

## For Additional Product and/or Product Information:

Visit: www.digilock.com
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